



March 13, 2024

Re: Kern County Hospital Authority Board of Governors Application

Dear Potential Board Member:

The Kern County Hospital Authority is currently seeking an interested community member to serve on the Kern County Hospital Authority Board of Governors.

The Board of Governors plays a vital role in advancing the excellence and innovation of our organization in order to lead the organization forward in carrying out its mission and vision. We are seeking a dedicated individual regarded in the community as respected and knowledgeable in their field, and who meets the qualifications outlined in the Kern County Hospital Authority enabling Ordinance and application. Board members must have the necessary talent and skill set to consider the issues within the jurisdiction of the Board and meet such other qualifications that are established in the enabling Ordinance.

Upon receipt of the application, Kern Medical staff will contact you to assist in completing the online background check waiver and submittal. The 2023/2024 Statement of Economic Interests – Form 700 is included for your information; you will be required to complete the form if you are selected as a Board member.

If you are interested in joining the Kern County Hospital Authority Board of Governors and are able to meet the qualifications and expectations listed in the attached packet, we strongly encourage you to apply.

If you have any questions, please contact us at (661) 326-2102.

Sincerely,

A handwritten signature in blue ink, appearing to read "S. Thygerson".

Scott Thygerson
Chief Executive Officer
Kern County Hospital Authority

Kern County Hospital Authority Board of Governors

APPLICATION INFORMATION

The information below outlines the commitment and qualifications necessary to serve as a Member on the Kern County Hospital Authority Board of Governors (Board of Governors).

GOVERNING BOARD COMPOSITION: The Board of Governors shall consist of seven voting members:

- The County Administrative Officer (ex-officio);
- A member of the Kern Medical Center Medical Staff appointed by the Board of Supervisors; and
- Five members of the community at-large appointed by the Board of Supervisors, none of whom shall be a physician.

TERMS OF OFFICE: Each Member of the Board of Governors, other than a Member holding office ex-officio, shall hold office for a term of three years, except that Members initially appointed shall have staggered terms of one, two and three years.

COMPENSATION: Members may be reimbursed for actual and reasonable expenses incurred in the performance of official business of the Hospital Authority as assigned by the Board of Governors. Members shall not receive any other compensation for their service on the Board of Governors or committees.

MEETINGS: Qualified applicants appointed to the Board of Governors must commit to attend the regularly scheduled and special meetings of the Board of Governors and committees on which he or she is appointed. Full attendance is expected at all such meetings.

REQUIREMENTS:

Qualified applicants must:

- Be a full-time resident of the County of Kern;
- Be at least 18 years of age;
- Complete the Kern County Hospital Authority Board of Governors Application and background investigation forms;
- Submit a current resume or curriculum vitae; AND
- Meet some or all of the following categories of specific qualifications through knowledge, skills and experience:
 - A. Knowledge of healthcare delivery systems;
 - B. Knowledge of healthcare policy and regulatory issues as well as current and projected healthcare trends;
 - C. Knowledge of human resources in large organizations;
 - D. An understanding of budgeting process, revenue cycle, financial reports and basic accounting principles;
 - E. Experience with managing hospital services and understanding of the healthcare needs of the Kern County Hospital Authority's patient populations; and/or
 - F. Experience in advocating for safety net populations including, but not limited to, the pursuit of public funding for the delivery of healthcare services.

Background Check

All applicants must agree to a background check, which includes, but is not limited to, the following:

1) Social Security trace; 2) state criminal history; 3) national wants and warrants; 4) federal criminal history; 5) sex offender; and 6) Office of Inspector General/General Service Administration (OIG/GSA).

Conflicts of Interest: All Members of the Board of Governors must agree to conduct activities in a manner that is in conformity with the laws of the state of California as they pertain to conflicts of interest, including, but not limited to, the following: the Political Reform Act (commencing with Section 81000 of the Government Code); financial interests involving contracts (Sections 1090 et seq. of the Government Code); common law conflicts of interest (i.e., each Member shall discharge his or her duties with integrity and fidelity and may not let private interests influence public decisions); and incompatible activities (Section 101855(o) of the Health and Safety Code). Each Member of the Board of Governors shall be required to execute a Statement of Economic Interests – Form 700 in a manner consistent with the Political Reform Act and the Hospital Authority's Conflict of Interest Code. For ease of reference, a copy of the Form 700 is attached.

Disqualified Persons

The following types of persons may not serve as Members of the Board of Governors:

- A. Persons who are or may be, in the view of the Board of Supervisors, in competition with, or otherwise have a conflict of interest with, the Kern County Hospital Authority.
- B. Any person who has been excluded from participation in a federal or state medical care benefits program, or is currently suspended from participation in any such program.
- C. Any person who has been convicted of a felony, or has been convicted or subject to discipline for any crime involving moral turpitude.
- D. Any person who holds an incompatible office, other than employment or affiliation with the County of Kern.
- E. Any person whose service as a Member of the Board of Governors would constitute having an interest in a contract as provided by Article 4 (commencing with Section 1090) of Chapter 1 of Division 4 of Title 1 of the Government Code, except as otherwise provided by Health and Safety Code Section 101854(d).

Kern County Hospital Authority Board of Governors

APPLICATION

APPLICATION DEADLINE: Open

Applications must be received at the address listed below on the application.

Please fill out all information on this form, print clearly using blue ink only. If you have questions, please call (661) 326-2102.

Mail or deliver your completed application to:

**Kern County Hospital Authority
ATTN: Chief Executive Officer
1700 Mount Vernon Avenue, Room 1232
Bakersfield, CA 93306**

Last Name First Name Middle Initial

Home Address City State Zip Code

Home Phone Cell Phone

Email Address (Required)

Employer Title Work Phone

Employer Address City State Zip Code

BOARD OF GOVERNORS QUALIFICATION CATEGORIES

I meet the following Board of Governors specific qualification categories (mark all that apply):

- Knowledge of healthcare delivery systems
- Knowledge of healthcare policy and regulatory issues as well as current and projected healthcare trends
- Knowledge of human resources in large organizations
- An understanding of budgeting process, revenue cycle, financial reports and basic accounting principles
- Experience with managing hospital services and understanding of the healthcare needs of the Kern County Hospital Authority's patient populations
- Experience in advocating for safety net populations including, but not limited to, the pursuit of public funding for the delivery of healthcare services

APPLICANT RESPONSIBILITIES

I understand that by submitting this application:

1. I am a full-time resident of the County of Kern and at least 18 years of age;
2. I agree to participate as a Member of the Kern County Hospital Authority Board of Governors;
3. I am willing to provide authorization to the Kern County Hospital Authority to conduct necessary background checks;
4. I have submitted with this Application a current resume or curriculum vitae; and
5. I agree to comply with the laws of the state of California as they pertain to conflicts of interest.

Applicant Signature

Date